

AGENDA

CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS

Thursday, November 15, 2007 at 9:30 AM

Department of Public Health
410 Capitol Avenue, Hartford, CT
Conference Room E – Second Floor

CALL TO ORDER

I. MINUTES

Review and approval of the minutes from the September 18, 2007 meeting.

II. DEPARTMENT OF PUBLIC HEALTH UPDATES

Investigations Update

Kathleen Boulware, Public Health Service Manager, DPH

Gary Griffin, Investigations Supervisor, DPH

III. LEGAL OFFICE BUSINESS

William J. Marchand – Petition No. 2006-0329-030-004

Presentation of Consent Order – Ellen Shanley, Staff Attorney

IV. NEW BUSINESS

A. Catholic Cemeteries

B. Schedule Meeting dates for 2008

ADJOURN

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on September 18, 2007 at the Department of Public Health, 410 Capitol Avenue, Conference Room 2F, Hartford, Connecticut.

BOARD MEMBERS PRESENT: Celia Pinzi, Embalmer - Chairperson
Peter Hansen, Embalmer
Daniel P. Jowdy, Embalmer
John B. Sterry

BOARD MEMBERS ABSENT: James Donohue

ALSO PRESENT: Jeffrey A. Kardys, Board Liaison
Jennifer Filippone, Section Chief, Department of Public Health
Stephen Carragher, Health Program Supervisor, DPH
Gary Griffin, DPH
Diane Wilan, Staff Attorney, DPH
Jane Comerford, Assistant Attorney General

Chairperson Celia Pinzi called the meeting to order at 9:38 a.m.

I. MINUTES

The minutes from the May 1, 2007 and May 22, 2007 meetings were reviewed. Mr. Hansen made a motion, seconded by Mr. Sterry, to approve the minutes. The motion passed unanimously.

II. NEW BUSINESS

A. Continuing Education - Public Act 07-104

Jennifer Filippone, Section Chief, Practitioner Licensing and Investigation, Department of Public Health (DPH) reported that the DPH website has been updated to include the new continuing education requirements that were effective July 1m, 2007 pursuant to Public Act 07-104. The DPH also plans on mailing to licensees.

John Casio, Connecticut Funeral Directors Association (CFDA) reported that the CFDA has informed its membership as to the course that will be acceptable for continuing education.

Ms. Filippone also reported that an online license renewal system is being developed.

Ms. Pinzi reported that Briarwood College has requested that a representative of the Department speak to the school's Mortuary Science, Funeral Service Management Program regarding Connecticut Statutes and Regulations.

III. DEPARTMENT OF PUBLIC HEALTH UPDATES

A. Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported that there are 13 cases currently in various stages of investigation by the Department. 9 additional cases have been referred to the Department's Legal Office for further review.

IV. LEGAL OFFICE BUSINESS

A. Sharon Frigon – Petition No. 2006-0316-031-001

Stanley Peck, Section Chief, Legal Office, Department of Public Health presented a Consent Order in the this matter. Ms. Frigon was not present or represented.

Ms. Pinzi made a motion, seconded by Mr. Hansen, to accept the Consent Order.

The motion passed unanimously. Ms. Pinzi signed the Order.

B. William J. Marchand – Petition No. 2006-0329-030-004

Stanley Peck, Section Chief, Legal Office, Department of Public Health presented a Consent Order in the this matter. Mr. Marchand was not present or represented.

Mr. Sterry made a motion, seconded by Mr. Hansen, to approve the Consent Order.

Following discussion Mr. Sterry and Mr. Hansen voted in favor of the motion. Ms. Pinzi and Mr. Jowdy were opposed. The motion failed.

C. SCI CT Funeral Service

The Board inquired as to the SCI CT Funeral Service matters that were presented and rejected at the January 11, 2007 meeting. Diane Wilan, Staff Attorney, Department of Public Health reported that respondents have new counsel. A meeting between the new counsel and the DPH is scheduled for the week of September 24, 2007.

V. ADDITIONAL BUSINESS

Mary Vincent, Vincent Funeral Homes, Inc., Simsbury, Connecticut inquired as to a complaint she filed with the Department of Public Health concerning Carmon Funeral Home and the serving of food and beverage. Kathleen Boulware, DPH, Practitioner Investigation Unit reported that the Department is reviewing the matter.

Mr. Jowdy made a motion, seconded by Ms. Pinzi, requesting that the Department of Public Health seek a formal opinion from the Office of the Attorney General as to whether the serving of food and beverage in funeral homes is allowed by statute. Following discussion Mr. Jowdy withdrew his motion.

VI. ADJOURNMENT

Mr. Sterry made a motion, seconded by Mr. Hansen, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 10:52 a.m.

Respectfully submitted,

Celia Pinzi, Chairperson
Board of Examiners of Embalmers and Funeral Directors